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## Restaurant reservation confirmation email template

Customize this template quickly and easily with BEE Add to favorites for free for all BEE users Designed by: Derek Brumby Tags: food notification restaurant booking transactional Use this email template to send a confirmation message to customers when you reserve a table at your restaurant. This transactional email is simple and elegant — perfect for brands in the food and beverage industry, or the travel and leisure industry. Include the customer receipt, the address of your business so you can easily find it, and a CTA button where the customer can change or cancel the reservation. You can also include some dishes from the menu so that your subscriber can start planning their culinary experience. This email model is designed by Derek Brumby and is free to use. Once you have finished customizing the email, export it to one of the 12 email service providers that are compatible with BEE. Peace of mind: +2.5 million unique users of BEE from its launch Tested with: Export now: Export with BEE pro: Send clear and concise emails to communicate the booking status of the customer, including confirmation, cancellation and modification to ensure a simplified and regular booking process A booking email is mainly used by customers and companies to ensure that a particular reservation is confirmed or cancelled. It is also a way for people to make business aware before the time they would like to acquire products and services that the company offers. 19+ AD EMAIL Free Templates - Download HTML5, Adobe Photoshop (PSD) Now we can give you different samples of booking email templates if you need guides in creating booking letters that will digitally send to the business you have transacted with. In addition to this, we also have downloadable samples of PSD email models that you can use for the particular purpose they can provide. Template:E-mail address: E-mail address: E-mail address: E-mail address: e-mail address: e-mail address: e-mail address: e-mail address: e-mail address: e-mail address A customer wants to ensure that all information about his business transactions is accurate and accurate. It can also be used to confirm the arrival of the guest on the reserved dates specified in the reservation. It can be used to request additional services or other requests, especially regarding food plans, accommodation and guest benefits. Booking Hotel E-mail A basic booking email includes the following information: The name of the hotel whereserved a room for a number of nights in the room The name of the guest/s staying in the hotel The number of guests who will occupy a particular room The number of rooms has been booked for a particular booking transaction The room category that guests have chosen The arrival date of customers at the hotel The expected arrival time at the hotel The date of departure of guests The total number of days that guests stay at the hotel Other important details that can be necessary for booking which includes details of the flight of guests should be retired an airplane, their requests for early check-in and/or late check-out, and transfer services that can be needed during their stay Apart from our booking email samples and models, you can also be interested in browsing through our downloadable email models. Reservation E-mail bpd.cdn.sos.ca.govDetailsFile FormatSize: 52 KBDownloadDinner E-mail Booking Templatebarbutonyc.comDetailsFile FormatSize: 356 KBDownloadConference E-mailpublichealth.nc.govDetailsFile FormatSize: 6 KBLoadingreservation Cancellation policies that should be applied for a particular transaction The additional charge amount which is the standard cancellation fee of the business Duration of the dates in which a special fee will be applied The complete payment requirement of the reservationThe transaction will be cancelled the same day The non-refundable prepaid business booking system Refunds that can be sent back to customers should be applicable regarding business policyMore than our booking email templates, our business email template samples are also available for you to browse through and download. Confirmation emails are among the most requested types of messages activated. They are sent to confirm that the user's action has been successfully completed and often bring additional value. For example, order confirmation usually contains a receipt, while booking confirmation can be used during registration in a hotel, etc. We have explained in detail how to create an impeccable confirmation email in our recent Guide to confirmation emails. It contains recommendations on what should be included in emails, as well as advice on consistency and delivery. We included a couple of email examples in that article, but today's post was designed to bring inspiration. We have collected a lot of email samples that can be used in different cases. Examples of confirmation emails we love We carefully selected 23 samples from the huge collection of really good emails of email models. Why did we choose them? Our goal is to demonstrate well written, engaging and "right" emails that are prepared according to the most important rules. Let's remember what should be included in a good confirmationBrand model for the recipient to associate it with your product or service and quickly understand what it is. Customization. For confirmation emails, customization is not only good manners, but a necessity. The recipient must clearly identify the message and be able to find important information about their order or request. Clear and concise content. There is a space for creativity and also marketing tricks, but a confirmation email must be treated as a document before. Note that transactional messages (and confirmation emails in particular) do not strongly require the recipient's consent or a cancellation link. However, it is a good and safe practice to include information about why they received your email and provide a simple way to manage their subscription preferences. Some samples below contain the sender's address and unsubscribe links (and some do not). Confirm booking We start with one of the most desired email types in 2020 — booking confirmation. The first sample is for a flight confirmation. Here's what we like: is visually attractive, but still clean and marked. This email provides all the information you need about the next flight. It also contains useful details to make the flight comfortable and additional links for adding services. Flight confirmation from Delta Air and KLM The next email is a confirmation of the apartment reservation from Airbnb. We love their models! With beautifuland recognizable design, provide essential information and clear CTA. Confirmation of booking of the apartment by Airbnb Test Your Emails Now Confirmation of booking of the restaurant Now online reservations are gaining more popularity. Here are a couple of confirmation samples booking restaurant. The first model is made by Resy. Provides all information, including: The restaurant name, address, time and number of guests. A link to add this event to a calendar. Parking details and extra information. The restaurant's contact details and booking terms along with an explanation of how you can change your booking. Resy also adds a brief description of the current promo and links to the mobile app. Confirm booking restaurant from Resy Here is another type of confirmation of booking from Elske. It also works as a confirmation of payment because a deposit has been requested to guarantee the reservation. This model is more concise, but also contains all the information necessary to understand and change the booking quickly. Confirmation of the reservation of the restaurant from Elske Confirmation of the order The order confirmation is the most common type confirmation email. For every action your customers take to purchase your product or service, you must send a clear confirmation that explains the current status of their order and subsequent actions (if present). We collected some emails confirming different types of purchases. The first is the renewal of the Sketch licenseSketch is a design toolkit, but it's e-mail model design is extremely simple. No extra image and visual elements — only their logo and complete information on how to manage the new license. Confirmation of license renewal from Sketch Another simple order confirmation, but still complete is created by Spotify. This is a Spotify Premium subscription receipt which contains order number, date, purchase amount and fee separately, payment method and username. Important, it also includes a note on the additional automatic monthly payment processing and an explanation of how to manage your subscription. Monthly subscription confirmation and receipt from Spotify The next model in our list is creative and interesting. This is a confirmation of commitment by Kickstarter, a crowdfunding platform. Along with all the details of the commitment, he explains what to expect later. In particular, we like the header message that expresses gratitude to the recipient and encourages them to share the project on social media. Pledge confirm from Kickstarter Enjoying this Post? Subscribe to our Newsletter Only the best content, delivered once a month. Never sign up. Shipping confirmation Shipping confirmations are very close to order confirmations as, in many cases, for physical goods (i.e., a new pair of sneakers or a puzzle set of furniture from Ikea), the order confirmations contain information on delivery. The first model in this section is a bit different — this notification from the shipping company that the order was sent to them for delivery. contains a path and tracking button. Delivery tracking email from postmates scheduling automated shipping for regular purchases of one and the same goods is a good ideal in our sample, it's dog food. chewy has a short but sweet email pattern that contains order details, cost, delivery address and quick shipping options. automated shipping confirmation by chewy the last delivery confirmation in this post is for a food order. It is more common to track these types of orders in a mobile app, but if you provide an option for ordering through a website, it is a good practice to send an email. the model is designed by doordash, a food delivery service. you will find the delivery address, order details and cost. link to a receipt (which is important) tracking information, and exact delivery time. the last is interesting, but not super reliable (due to the situation on the roads). Usually, confirmation of payment means a message confirming that payment for a service was made successfully, but we found a couple of interesting cases that can be connected as a transfer confirmation. the first is for a cryptocurrency purchase. does not differ much from any other purchase, except for the exchange rate. overall, it is detailed, but short. cryptocurrencyconfirmation from Conibase The next model is a clear confirmation of the bank transfer. Pay attention to such messages because they contain sensitive information that should not be disclosed to third parties. The Venmo model is made with confidence in mind as it does not show the full card number or the name of the holder, but contains all the necessary links and instructions. Confirmation of the bank transfer from Venmo For a good customer experience, it is essential that you confirm not only the orders that have already been made, but the next events or appointments. Here you go with a well-made model that confirms an appointment with a barber. Confirmation of Blind Barber appointment The following message is a reminder of an incoming meeting; However, it can be used as a good example of appointment confirmation. It contains all the information necessary on the organizer, participants, date and place. Confirmation of the appointment by Vyte Prova Mailtrap for confirmation of the free request When you make an online request, you should get a confirmation that was received. If it is not yet accepted, describe what should happen after and what actions should be taken by the sender. Exactly as 1stdibs does with their reception of a request to join their commercial program. It explicitly explains how long the wait will be for the final confirmation, as well as what should happen later. Request reception from 1stdibs Next example is a nice requestfrom Rover, a platform for pet sitters and dog walkers. Beautiful formulation + clear design and call to action + details necessary on terms and costs = a great model. Request confirmation from Rover It is disappointing when someone stops using your service. However, it is important to say goodbye in a pleasant way. If you cannot process the cancellation request immediately and you need time to remove all the customer data, explain it in a message, as DocSend does. Reception of the request for cancellation from DocSend Confirmation of registration There are so many examples of subscription confirmation that you can only find in your inbox! But confirmation of the newsletter subscription sent by Shuka Design Bureau in 2016 still attracts attention. Creativity and best practices perfectly match their message: the sender's hero and a double opt-in. Confirmation of the newsletter subscription by Shuka Design Bureau Other confirmation email samples Here are some confirmation templates that do not fit any of the above categories. Each of them has a simple design, concise content and well explained purpose. Netflix account update confirmation When you have any kind of complicated process, the best you can do is to explain all the steps and their importance to the customer, as Nextdoor did in their verification confirmation message. Verification confirmation from Nextdoor Finally, here is a nice example of confirmation of the activity of the account from Avvo. Simplifiedfor important information and encourages you to continue to use their platform. confirmation of the account activity from the event a confirmation email must be sent whenever the user or customer requires a change or has an interaction with the product or service. is an important part of customer communication because confirmation is one of the few emails that really expect to receive. in this post, we have demonstrated 20+ examples of confirmation emails, including order, shipping, appointment, payment, booking and other occasions. we also explained what is good about each of them so that they can easily realize their own model. we hope this post will help you create better emails. we wish you a seamless communication with your happy customers! customers!

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